

CHANGE POINT CONTROL

		Medical, Aerospace, Automotive or CDP				General (no specified customer requirements)				Customer Approval Required	
Type of change		Recorded	Change responsibility	Internal Final Approval	Customer Approval Required	Recorded	Change responsibility	Internal Final Approval	Customer Approval Required		
Material change	Coil Change	MeasurLink	ST	ST	N	MeasurLink	ST	ST			
	Batch change	MeasurLink & Works Order				ST	ST				
	Supplier change	Change Request Form	PR	QA	Y	Change Request Form	PR	QA			
	Specification change		EN				TC	QA			
	Setting adjustment	Equipment log book	ST	ST	N	Equipment log book	ST	ST			
Process	Equipment change	Change Request Form	EN	QA	Y	Change Request Form	PD	PD			
	Tool replacement	Equipment log book	ST	ST	N	Equipment log book	ST	ST			
	Tool design	Change Request Form	EN	QA	Y	Change Request Form	EN	EN			
	Program change						EN	EN			
	Routing change						PD	EN			
	Speed change						QA	EN			
	Relocation of equipment						PR	EN			
	Maintenance change						EN	EN			
	Change to inspection							PD	EN		
	Change of sub-contractor							ST	PD		
	Change to process										
	Inspection failure	MeasurLink / Works Order	ST	ST	N	MeasurLink / Works Order	ST	ST			
Product	Change to specification	Change Request Form	TC	QA	Y	Change Request Form	TC	QA			
	Packed qty		PD								
	Packaging material		QA				PD	QA	PD	QA	QA
	Packaging size										
	label change										
Pallet protection change	PD		QA				PD	QA	QA	QA	
Change to packaging method											
Packaging	Change of production staff	MeasurLink	QA	QA	N	Change Request Form	ST	PD	QA		
	Change of Inspector										
Personnel		No dedicated General equipment				N					
		Change Request Form				QA					
		MeasurLink / Works Order				ST					
		Change Request Form				QA					
		Works Order				TC					

QA- Quality Assurance

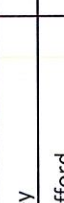
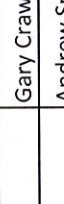
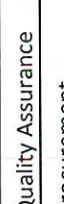
PR- Procurement

PD- Production / Operations Manager

ST- Machine Setter / Operative

TC- Technician

EN- Engineering

APPROVED BY	Name	Signature	Date
Quality Assurance	Gary Crawley		19 June 18
Procurement	Andrew Spafford		19 June 18
Production / Operations	Rob Newham		19 June 18
Engineering	Martin Dilks		19 June 2018